

BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS



Rector-Chancellor Joint Order Nr. 1/2021. (III. 8.)

On the enhanced epidemiological protection measures of the Budapest University of Technology and Economics, to be applied during the state of emergency

Effective date: March 8, 2021

Measurements and regulations repealed at the time of entry into force: as defined in the Order.

Important note: this document is translation of the official Hungarian document of Rector-Chancellor Joint Order Nr. 1/2021. (III. 8.). In case of any mistranslation or deviation between the Hungarian and English versions are recognized, the Hungarian version applies.

Revision:

- technical compliance: Directorate of Academic Affairs, Rector's Cabinet
Directorate of Student Services (HSZI), Chancellery
- legal compliance: Directorate of Legal Affairs

Responsible: Dr. Péter Bihari director for academic affairs, Gábor Nagy director of HSZI

Publisher: Dr. János Józsa Rector, Attila Kotán Chancellor

Pursuant to the authorization received in (1) of Section 41 of the Organizational and Operational Regulations of the Budapest University of Technology and Economics, pursuant to (2) of Section 13 of Act CCIV of 2011 on National Higher Education (as Rector), pursuant to (2) of Section 13/A of Act CCIV of 2011 on National Higher Education (as Chancellor), in order to reduce the risk of the coronavirus epidemic, to protect the life, health, personal, property and legal security of university citizens, to implement the second-phase protection measures defined in the Government Decree Nr. 484/2020. (XI.10.) and the temporary enhanced measures defined in the Government Decree Nr. 104/2021. (III. 5.), and to ensure the continuity and sustainability of study activities, and taking into account the measurements prescribed in “Sectoral Recommendation for the Digital Organization of Higher Education Training in State of Emergency” issued on November 12, 2020, the following joint order is issued:

Section 1 [*Personal scope of the order*]

- (1) The personal scope of this order extends
 - a) persons with a student legal status at the University (hereinafter: student);
 - b) a person who is no longer in a student legal status at the University in respect of the administration of his or her affairs related to the terminated student legal status (hereinafter: former student);
 - c) all organizational units involved in education or the organization of education, all instructors, researchers and teachers, as well as persons performing teaching and educational organization tasks (hereinafter collectively: instructor); and
 - d) persons who have a legal employment status at the University, as well as persons who work under a contractual legal relationship in the territory of the University (hereinafter collectively: an employee).
- (2) The personal scope of this order also extends to persons residing in the territory of the University or, in connection with the purpose of entry, intending to enter the territory of the University.

Section 2 [*Subject and territorial scope of the order*]

- (1) The subject of this order covers the epidemiological protection activities of the University.
- (2) The territorial scope of this order covers all institution areas of operation and training, as well as its premises, all facilities maintained and operated by the University, including the dormitories specified in the Remuneration and Allowance Regulations.

Section 3 [*Enhanced epidemiological protection measures*]

- (1) The enhanced epidemiological protection at the University shall be organized and implemented in accordance to the Action Plan defined in Annex 1 of the Rector-Chancellor Joint Order Nr. 13/2020. (XI. 16.) on the epidemiological protection measures of the Budapest University of Technology and Economics applicable in an emergency situation, with the modifications defined in Annex 1 of this Order for the the enhanced epidemiological protection measures.
- (2) Where the enhanced epidemiological measures set out in Annex 1 of this Order establish a more severe code of conduct than the measures in the Action Plan, the enhanced epidemiological measures shall be applied.
- (3) If the enhanced epidemiological measures set out in Annex 1 of this Order specify a stricter requirement (higher level of protection) than that contained in the Sectoral Recommendation, the enhanced epidemiological measures shall be applied.
- (4) Intentional violation of the enhanced epidemiological measures set out in Annex 1 of this Order shall result in a prosecution procedure.

Section 4 [*Final and entry into force provisions*]

- (1) This Order shall enter into force on March 8, 2021.
- (2) This Order is maintained by the Rector's Office.
- (3) This Order is available on the central website of the University (www.bme.hu) on the "New information on the coronavirus" page, as well as on the website of the Rector's Office, at https://rektori.bme.hu/content/utasitasok_korlevelek_tajekoztatok

Budapest, 8 March, 2021.

Attila Kotán
Chancellor

Dr. János Józsa
Rector

ANNEX 1

ENHANCED EPIDEMIOLOGICAL PROTECTION MEASURES

I. Complementing general protection measures

1. Entering the University area is only allowed after the mandatory body temperature measurement at the designated entry points (from building "A", building "E", entrances 4 and 7, and from the main gate) .
2. It is obligatory to wear a mask covering the whole mouth and nose throughout the whole territory of the University, including the outdoor areas.
3. In the University buildings and premises of sport facilities, individual and group leisure sports activities are still prohibited. Only competitive athletes can be exempted from this measure.

II. Supplementing the special provisions for the organization of education

1. In-person study activities (at all levels of educations and work order, including adult educations and trainings and exams) cannot be held or organized in the territory of the University. In-person study activities already announced or planned must also be conducted in the form of distance education work order.
2. Academic performance assessments shall be organized and continuously provided in the form of distance education work order (closed circuit system distance education form).
3. No exemption may be granted from the obligation set out in points 1-2.

III. Supplementing the requirements for events

1. Events requiring personal presence cannot be held at the territory of the University. In case of all meetings, discussions, conferences, board meetings, hearings, etc. necessary for the performance of the duties, an effort shall be made to use electronic communication means or information system.
2. Language examination, organized by the Foreign Language Center, requiring personal presence cannot be held.

IV. Supplementing the dormitory accommodation measures

1. Pursuant to the order of Ministry of Innovation and Technology, new dormitory housing permit may be issued only in specially justified cases; those who already have a rector's permit may continue to remain in the dormitory.

V. Requirements for work and work organization

1. The normal operation of the University is continuous, all employees are obliged to work. With the exceptions given in Points 2-5, the place of work shall be determined by the work management power holder person.
2. In addition to the requirement to maintain continuous operation, those employed in education (instructors, researchers and teachers) perform their work, differently from the usual place of work, at their place of residence or stay, with their own equipment.
3. The leader with work management power may order the work at the workplace for those instructors, researchers and teachers for whom it is absolutely necessary or the nature of the activity to be performed does not allow them to work at their place of residence or stay.
4. The measure referred to in Point 3 shall be communicated by the leader with work management power to the person employed in education by short notice, without a written record.
5. At the University, administration shall be performed electronically, if possible. A valid legal statement can be made with document authentication traced back to identification available through the customer gateway.
6. The regulations for instructors shall apply to the doctoral student.